

Gaynel F. Mellino  
13908 Edgewater Dr.  
Lakewood, Ohio 44107  
September 23, 2010

Ms. Mary Hagan  
Clerk of Council  
12650 Detroit Ave.  
Lakewood, OH 44107

Dear Ms. Hagan:

Enclosed please find my resume for the position of Councilmember-at-large for the City of Lakewood which is being vacated by Councilwoman Nickie Antonio. Over the 25 years I have lived in Lakewood I have enjoyed and appreciated all the advantages this great city has to offer. Advantages such as a strong sense of community born from its density and fostered by wide front porches and well traveled sidewalks; its diversity and lack of pretense; its proximity to everything from downtown Cleveland to Beck Center to numerous small businesses happy to have your business; its access to the Metroparks and our own great parks; its historic architecture; and all the values held by its constituents and public officials which these advantages mirror.

Because I love Lakewood, I have spent my hours volunteering in the city to enhance its image or to assist valuable programs. I have been fortunate to meet many people from different walks of life through community service and I would like to help Council meet the needs and concerns of these same people. My prior work history primarily involved negotiating leases and contracts that addressed the concerns of all parties involved, from the dealmakers to the lawyers to the contractors. This is an asset which I could bring to Council in its dealings with citizens and potential businesses. Council has done a great job of bringing new business and economic development to Lakewood, and I believe my love of the city and career background would help further that progress.

I would be happy to meet you at your convenience. Thank you for your time.

Sincerely,

A handwritten signature in cursive script that reads "Gaynel F. Mellino".

Gaynel F. Mellino

## *Gaynel F. Mellino*

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(216) 470-000 cell

13908 Edgewater Dr.  
Lakewood, OH 44107

[gmellino@mac.com](mailto:gmellino@mac.com)

### LEGAL EDUCATION

Admitted to Ohio Bar, October 1984

Cleveland Marshall College of Law, Cleveland State University, Cleveland, Ohio

Juris Doctor Degree, May 1984

Honors: Moot Court Board of Governors

### PRE-LEGAL EDUCATION

Miami University, Oxford, Ohio, B.A. 1981

Major: Political Science

Honors: Dean's List

### EMPLOYMENT

#### Lakewood Court, Spring 1994

Court Magistrate, temporary position during Magistrate's extended maternity leave.

Heard small claims cases, handled traffic court and minor offenses.

#### Jacobs, Visconsi & Jacobs Co., Cleveland, Ohio, April 1986 to October 1990

Leasing Attorney - primary responsibilities included: Analyze and approve all leases and documents for the JVI Mall Stores; negotiate and draft mall store leases and documents; responsible for supervising, drafting, and negotiating of mall stores leases done by paralegals in the department; develop effective negotiation techniques; adapt standard lease form for each newly acquired center including review of prior leases, analysis of future development and leasing goals, and consideration of construction factors; and assist in management and personnel matters.

#### National City Bank, Personal Trust Administration, Cleveland, Ohio, June 1985 to Feb. 1986

Personal Trust Management Training Program

#### Carney & Broadbent Law Offices, Cleveland, Ohio, June 1982 to June 1985 - Law Clerk

### COMMUNITY INVOLVEMENT

Cuyahoga County Master Gardener, Ohio State Ext. Program, Class 2010

City of Lakewood, Adopt A Spot Participant 2006 to present

St. Luke Church: Sunday School Director 2002 to 2007, Teacher 1999 to 2007, Garden Club

Organized & Pres. 2006 to present, Giving Tree (program to help needy at Christmas)

ESOL (English as a Secondary Language), Lakewood Dept. of Education, 2008

Lakewood Catholic Academy and St. Luke Parent Volunteer

Kids Cove, Treasurer

Lakewood Baptist Nursery School, Board Member, 2001

REFERENCES AVAILABLE UPON REQUEST