

Gregory McQueen
12507 Franklin Blvd. # 2
Cleveland, Ohio 44107
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216-372-1392 (Cell)
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11/17/2010

Re: Open City Council Seat

Dear, Lakewood City Council Members

I am a recent Associate degree graduate from Bryant and Stratton College Criminal Justice Degree program in Cleveland, Ohio and will be attending this fall for my Bachelor's program part-time. I'm also currently a volunteer at the United States Attorney General's Office Offender Re-entry Program as a Media Committee Chairperson under the direction of Craig Tames, ESQ and Elsie Day (consultant). I am working as correctional case manager for the Ohio Department of Corrections Harbor Light Complex (Salvation Army) in downtown Cleveland, Ohio. I'm also currently in the process of completing my required hours (40) for my CDCA certification.

I am confident that my combination of practical work experience in research and a solid educational experience has prepared me for making an immediate contribution to you. I understand the level of professionalism and communication required for long-term success. My background and professional approach to solutions will provide you with quality, integrity and dependability. Please call me at 216-712-4777 or 216-372-1392 weekdays to arrange a convenient time when we may meet to further discuss my background in relation to your needs.

Sincerely,

Gregory McQueen

Gregory McQueen
1571 Ridgewood Ave. # 1
Lakewood, Ohio 44107
Ph. (216) 712-4777
gregorymac2000@aol.com

OBJECTIVE: Criminal Justice, Social Services, or Public Relations position in the Greater Cleveland area.

SUMMARY: Studies in Criminal Law, Adult Chemical Dependency, Public Relations, Corrections and Law Enforcement

EDUCATION: Associate of Science, Criminal Justice, December 2009
Bryant & Stratton College, Cleveland, Ohio
GPA of 3.38 on a 4.0 scale, Graduate

Bachelor's Degree Program, Criminal Justice, 2009 - present
Bryant & Stratton College

Courses taken included:

Criminal Law	Police Management
Juvenile Justice	Corrections
Ethics in Criminal Justice	Criminal Courts
Investigative Theories	Critical Thinking
Criminal Behavior	Criminology
White Collar Crime	Human Relations
Oral Presentations	Internship/Capstone
Policing	Information Technology
Information Literacy	Career Management

Ohio Ebased Academy, Certificates of Completion, June 2010

Headquartered at the University of Cincinnati's College of Education, Center for Prevention Studies, and funded by the Ohio Department of Alcohol and Drug Addiction Services (ODADAS) and the Ohio Department of Education (ODE).

Adolescent Substance Screening and Assessment	05-05-10
CSAU 101 College Students and Alcohol Use	06-21-10
CD 101 Understanding Codependences	06-21-10
MSC 101 Motivation and Stages of Change	06-27-10
MC 101 Managing Crisis	04-10-10
PDM 101 Positive Disciplines to Shape Respectful Behavior	06-21-10
SEL 101 Social and Emotional learning	06-30-10
CR 201 Conflict Resolutions	06-29-10

EXPERIENCE:**Harbor Light Complex (ODRC) September 2010 - present
Correctional Case Manager**

- Develop case plans for correctional client's and monitor their progress for introduction back to release status.
- Attend case management meetings and trainings

**U.S. District Attorney Office, (Volunteer) Sept 2009 to present
Media Committee Chairperson- Re-Entry Focus Group**

- Discuss and develop implementation plans for offender re-entry programs
- Attend monthly meetings.

**Library Assistant, (Work-Study), July 2009 to Present
Bryant & Stratton College, Cleveland, Ohio**

- Performs a variety of support tasks and other paraprofessional work, research, or other special projects;
- Trains staff, volunteers, and library users in the use of online interfaces;

**City Council, (Internship Project), Sept 2009 to Dec 2009
City of Lakewood, Lakewood, Ohio**

- Tasks include filing, answering constituent calls, reviewing document pertaining to city business and departments
- Perform project duties as assigned by council members and council staff
- Attended council and community meetings with council members or council staff

**Library Assistant, (Work-Study, Volunteer) July 2008 to July 2009
Bryant & Stratton College, Cleveland, Ohio**

- Keeps records of work performed such as library materials or status of loaned or borrowed material;
- Performs a variety of support tasks and other paraprofessional work, research, or other special projects;
- Trains staff, volunteers, and library users in the use of online interfaces;

Activities:

- TCC 2009 International Online Conference,(presenter) Bryant and Stratton College, Smarthinking Presentation, April 2009 and April 2010
- Volunteer, Re-entry Focus Group, U.S. Attorney Office Cleveland, Ohio-Current

References upon request